

## PROFESSIONAL CERTIFICATION

### *Certified Contract's Manager*

#### **Course Description:**

- Describe principles, methods, types and regulations of contracts.
- Apply acquisition planning strategies, analyze cost & price and understand how to draft solicitations.
- Apply best practices in source selection and contract awarding.
- Explain activities post contract award through contract close out.
- Identify dispute resolution methods and procedures in contract termination.
- Explain industry specific contract procedures such as R&D, IT, Service , Architecture- Engineer services & Construction etc.,
- Describe fundamentals of business competencies to understand the contract environment.
- way. You might need to come back to the same calculation later to answer other questions.

#### **The Training course objectives & Topics:**

- This 60 hour course provides Trainees with the training, the materials and the support to prepare for the challenging PCM examination. Completion of this course qualifies as the formal education requirement to sit for the PCM examination.
- By the end of the training, participants will be able to: Identify problems, principles, definitions and the major steps involved in the contracting process. Define ways to develop the scope of work and avoid pitfalls. Develop criteria to invite, receive and evaluate tenders. Identify administration tools and roles of the contract manager / administrator.
- Describe principles, methods, types and regulations of contracts.
- Apply acquisition planning strategies, analyze cost & price and understand how to draft solicitations.
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***Target Audience:***

- This course is designed for experienced contract managers who desire to increase their contract management skills and apply a standards-based approach to contract management.
- Individuals looking to become PCM certified.

***Professional Contract Manager (Project)***

- Every participant shall be asked to carry out an Project under supervision for 4 weeks.

***Hint***

Certification programme has a total 180 contact hours, divided into two parts:

- 30 hours direct training
- 150 hours for the certification project